

INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA BY THE ASSOCIATION OF ART HISTORIANS (SHS)

In accordance with Article 13 (1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), we hereby inform you that:

1. The controller of your personal data is the Association of Art Historians (SHS) with its registered office at ul. Rynek Starego Miasta 27, 00-272 Warszawa, tel. 22 635 87 01, e-mail: shs@shs.pl.

2. Personal data is processed for the following purposes:

- a) to fulfil legal obligations related to the employment of staff,
- b) to perform contracts with contractors,
- c) to market the Controller's own services and products,
- d) for tax and accounting purposes (issuing invoices, storing financial documentation)
- e) establishing, defending, and pursuing claims,
- f) ensuring security (video surveillance)
- g) for the purposes of creating summaries, analyses, and statistics for the Administrator's internal needs, which includes reporting, marketing research, service development planning, and creating statistical models,
- h) for administrative purposes, as well as to ensure network and information security.

3. The recipients of your personal data are:

-entities supporting the operational performance of the Agreement, such as: technical support for equipment and products used to perform the Agreement, invoice processing, entities providing postal and courier services,

-entities providing advisory, consulting, auditing, legal, tax, and accounting services to the Administrator.

4. Personal data will be stored for the duration of the Agreement and, in relation to the defence or pursuit of claims, until the claims become time-barred. The Controller may store

personal data for a longer period, provided it is for legitimate reasons and in accordance with applicable law.

5. Concerning your personal data, you have the right, within the scope and subject to the exceptions provided for in the GDPR or other legal provisions, to:

- a) request access to personal data from the Controller,
- b) request the Controller to rectify personal data,
- c) request the deletion of data,
- d) request restriction of processing,
- e) object to the processing of personal data,
- f) lodge a complaint with the supervisory authority competent in matters of personal data protection – the President of the Personal Data Protection Office, Warsaw, ul. Stawki 2, if you consider that the data is being processed in violation of the law.

Providing data is voluntary, but necessary for the purposes indicated above.